

AGENDA

**Regular Board Meeting
February 27th, 2025
5:30 PM
MCTA Board Room, 1st Floor**

ROLL CALL –

OPENING – Pledge of Allegiance

PUBLIC COMMENT –

MINUTES – From January 30th

EXECUTIVE OFFICE REPORT –

COMMITTEE REPORTS –

Finance Committee	JoAnn Baratta
• January 2025 Budget Variance Reports and Balance Sheet	

Operations Committee	David Edinger
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HR and Safety Committee	Wayne Mazur
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Compliance Committee	John Hoback
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Marketing Committee	Robert Huffman
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UNFINISHED BUSINESS –

NEW BUSINESS –

EXECUTIVE SESSION –

RESOLUTIONS – Resolution 2025-2 CareerQuest Free Fare Day

QUESTIONS/COMMENTS –

ADJOURNMENT –

** The next meeting of the Board of Directors will be on March 27th, 2025 **

**BOARD MINUTES
MONROE COUNTY TRANSPORTATION AUTHORITY
PO BOX 339
SCOTRUN, PA 18355**

Thursday, January 30th @ 5:30 PM

The scheduled meeting of the Monroe County Transportation Authority (MCTA) Board of Directors was held in the Boardroom at MCTA after due and proper notice. Eight (8) Board members were present. The meeting was called to order at 5:30 PM.

BOARD MEMBERS PRESENT

STAFF PRESENT

Wayne Mazur, Chairman	Richard Schlameuss, CEO
John Hoback, 1 st Vice Chairman	Iris Navarro, COO
Joann Baratta, Treasurer	Joan Davidge, CFO
Eric Koopman, Asst. Treasurer	Cheryl McPherson, HR Manager
David Edinger, Secretary	Walter Quadarella, Operations & Maint. Manager
Robert Huffman	Guy Labar, Shared Ride Manager
Robert Hay	Lawrence Gebo, Safety Manager & Maint. Asst.
Robert Bryant	Helen Yanulus, Grants & Comm. Manager
	Lyndia Meade, Shop Steward
	Gosia Sobieszczuk, Recording Secretary
	Jill Nagy, Solicitor via teleconference

PUBLIC COMMENT:

Public comments by Florence Metzgar.

APPROVAL OF MINUTES:

The minutes from the December 12th, 2024, meeting were reviewed and approved.

EXECUTIVE OFFICE REPORT:

RS: Reported that ridership is down due to the weather. The Fixed Route fare increase, and credit card processing system were introduced on January 2nd. New contracts for CNG to lower the cost will be presented at the next meeting. Midwinter Mingle is coming on February 16th. Strategic Planning session is coming on February 23rd.

FINANCIAL REPORT:

RS: Reported that the committee met on Tuesday, January 28th to review 2nd QTR reporting with a more detailed new GL structure. Overall, MCTA is under budget due to lower ridership and no extended services yet due to lack of drivers.

OPERATIONS:

WQ: Reported that (4) new non-fixed route buses arrived. RS gave an update on the new facility project.

HUMAN RESOURCES AND SAFETY:

CM: Gave an update on new hires, FMLA/LOA and upcoming union negotiations.

COMPLIANCE:

JH: Reported on the upcoming strategic planning session.

MARKETING:

HY: We continue to promote new fare system Pocono Pony Tap & Dash. JH complemented MCTA on graphics on the brochures.

UNFINISHED BUSINESS:

RHa: Gave an update on the Pennsylvania Northeast Regional Railroad Authority (PNRRA).

NEW BUSINESS:

RS: Establish new Legislative Committee for the purpose of developing and implementing outreach strategies to MCTA's state & federal legislative members. Members will be appointed at the next meeting.

RS: Motion to authorize CFO Gosia Sobieszczuk full access monitor to MCTA Bank Accts

RS: MCTA Org Chart Updates

EXECUTIVE SESSION:

None.

RESOLUTIONS:

Resolution 2025-1 TrAMS Authorization.

QUESTIONS/COMMENTS:

None.

ADJOURNMENT:

The meeting was adjourned at 6:58 PM.

Signed by _____
Secretary/Assistant Secretary

MOTIONS

January 30th, 2025

01-01-2025 – Motion to approve minutes from the December 12th Board Meeting

MOTION CARRIED – JH/RH

02-01-2025 – Motion to approve the Non-Fixed Route Budget Variance report for October 2024,
subject to audit.

MOTION CARRIED – JB/JH

03-01-2025 – Motion to approve the Fixed Route Budget Variance report for October 2024,
subject to audit.

MOTION CARRIED – JB/JH

04-01-2025 – Motion to approve the Non-Fixed Route Budget Variance report for November 2024,
subject to audit.

MOTION CARRIED – JB/EK

05-01-2025 – Motion to approve the Fixed Route Budget Variance report for November 2024,
subject to audit.

MOTION CARRIED – JB/DE

06-01-2025 – Motion to approve the Non-Fixed Route Budget Variance report for December 2024,
subject to audit.

MOTION CARRIED – JB/JH

07-01-2025 – Motion to approve the Fixed Route Budget Variance report for December 2024,
subject to audit.

MOTION CARRIED – JB/JH

08-01-2025 - Motion to Motion to establish new Legislative Committee.

MOTION CARRIED – JH/RB

09-01-2025 - Motion to authorize CFO Gosia Sobieszczuk full access monitor to MCTA Bank Accts

MOTION CARRIED – JH/DE

10-01-2025 - Motion to approve MCTA Org Chart Updates.

MOTION CARRIED – JH/EK

11-01-2025 - Motion to approve Resolution 2025-TrAMS Authorization.

MOTION CARRIED – JH/BH

12-01-2025 - Motion to adjourn.

MOTION CARRIED – JH/EK